

Sales Restrictions Guide

Overview of Sales Restrictions

Sales Restrictions allow for certain departments in your pricebook to be restricted so that they cannot be sold during certain days or certain hours.

This guide will briefly cover how to set up sales restrictions and assign departments to those restrictions.

Creating A New Sales Restriction

- 1. Open Director and Navigate to Maintenance
- 2. Select Sales Restrictions from the menu Ribbon.

Maintenance Employees Vendors House Accounts Net	gative Check Logins Pricebook Zones Carto	Counts POS	Settings Gift Cards Sales Restrictions			
3. Create the sales restriction:						
Sales Restriction	Restriction Schedule					
	✓ 1 - Default Store ✓ 2 - 2	Sunday 🗹	12:00:00 AM 🔹 to 11:59:00 PM 🜲			
Liquor		Monday	12:00:00 AM 🔹 to 11:59:00 PM 🚖			
-		Tuesday	12:00:00 AM 🔹 to 11:59:00 PM 🚖			
			12:00:00 AM + to 11:59:00 PM +			
			12:00:00 AM 🔄 to 11:59:00 PM 🖨			

Add New – This button must be clicked before any other info is added

Restriction Name – Enter any name that will help you remember what is going to be restricted

Stores For Restriction – Check the box for any stores to which this restriction will apply

Restriction Schedule – Check every day and enter appropriate times when restricted items are NOT allowed to be sold

Save – Click this button once all other information is correct

Adding Departments to a Sales Restriction

1. In Director, choose the Maintenance module.



2. Select **Departments** from the menu ribbon.

Maintenance									
Time Clock Stores Depart	ments Dept Groups	Tenders POS Flags	POS Accounts	Employees	Vendors	House Accounts	Negative Check	Logins	

3. Click to Select a department to restrict

Existing Departments								
Dept #	Name	Dept Group	Product Code	POS Flag	Add To Sales	Dept Type	Target GM	RPCI Code
1	CIGARETTES	DEFAULT		TOBACCO	\checkmark	1	0	
2	TOBACCO	DEFAULT		TOBACCO		1	0	
3	GENERAL MERCHANDISE	DEFAULT		STANDARD	\checkmark	1	0	
4	CANDY	DEFAULT		CANDY/DRINKS		1	0	
5	SOFT DRINKS	DEFAULT		CANDY/DRINKS	\checkmark	1	0	
6	LIQUOR	DEFAULT		ALCOHOL				
7	LOTTERY	DEFAULT		Non-Taxable		1	0	

4. Click the Has Sales Restriction box; then select the restriction you wish to apply from the Sales Restriction dropdown menu.

	Department De	tails										
	Dept Number:	6	Name	: LIQUOR				POS Name:	BEER			
	Dept Group:	DEFAULT	✓ POS Flag	ALCOHOL	\sim	Inv Code:		COGS Code:		AP Code:		
	Dept Type:	Normal	∼ Min Amoun	:: 0.00		Max Amount:	0.00	Target GM:	0.00	Add To	o Sales 🗹	
	Discount 1:	15.00	Discount 2:	0.00		Discount 3:	0.00	Discount 4:	0.00	Add To CTN	Count	
			QOH Reorder Poin	t: 0.00	Overri	de Order Days:	0	Override Type:	Override	\sim		
	Has Sales Res	striction 🔽	Sales Restriction	: Liquor		~						
5.	Finally, clic	k the Sav e	e button.									
For	assistance	with conf	igurations, p	lease conta	act Te	echnical S	upport	at <u>Support</u>	<u>@FasTr</u>	axPOS.co	<u>om</u>	